

School Emergency Drills
Documentation Form

- Type of Drill**
- Fire Drill (5 required)
 - Tornado Safety Drill (2 required)
 - Shelter in Place Drill
 - Lockdown (3 required)

- Type of Drill**
- Standard
 - Class Change
 - Recess
 - Other Events

Name of Reporting School: Michener Elementary

Name of person conducting drill: Ann Lacasse

Title of person conducting drill: Principal

Date of Drill: 11-6-19 Time drill was held: 9:30 AM PM

Exact time required to evacuate/shelter/secure: 3 minutes

Total Participants: Approx. 330

This report is for emergency drill # 1 for school year 2019-2020

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coor.

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- Fire (fire chief or designee)
Name & Title: _____

Principal's signature Ann Lacasse